



ZAMFARA STATE OF NIGERIA
ZAMFARA GEOGRAPHIC INFORMATION SYSTEM

APPLICATION FOR MERGER OF PLOT

Application Form for Private Individuals

Please attach
1 Passport
Picture for your
C-of-O
here carefully at
the Edge of the
Photo.
Don't pin the
Face!

(Please complete this form. Fill in **CAPITAL LETTERS** and tick the appropriate items. Read Instructions at the back page and refer to full Application Guidelines.)

1. Application Date: / /

2. Title: First: Middle: Surname:

3. Gender: Male Female 4. Date of Birth: 5. Occupation: 6. Children:

7. Nationality: 8. State of Origin: 9. Local Gov.:

10. Marital Status: Single Married Separated Divorced Widowed

11. Religion: Islam Christianity None Other specify:

12. Education: Primary Secondary Tertiary Other Specify:

13. House No. Street Name:

District: City/Town: State:

Country: P.O./P.M.B.: C/O:

Additional Address Information:

14. Phone 1: Phone 2: Phone 3:

15. TIN: 16. Email:

17. Delivered in Person? Yes No If "No" give name and phone of Representative . Phone:

First: Middle: Surname:

18. Document of Demarcation submitted: Survey Date / Coordinates Layout Map Site-Plan TDP

19. Description of the Location of the Land:

20. L.G.A.: 21. Plot Size: 22. Value of Improvement:

23. Lease Term required: (from oldest Title max. 99 years) 24. Purpose for which the Land is used: (from appropriate description see back page 24a)

25. Parties to merge: (please attache a separate sheet if more then 5 Plots to merged)

File Numbers	Plot No	Proof of Ownership (copies are required to be submitted)				Date of Ownership
		<input type="checkbox"/> Devolution Order	<input type="checkbox"/> Assignment	<input type="checkbox"/> Govt, Grant	<input type="checkbox"/> I'm original Owner	<u> / / </u>
		<input type="checkbox"/> Devolution Order	<input type="checkbox"/> Assignment	<input type="checkbox"/> Govt, Grant	<input type="checkbox"/> I'm original Owner	<u> / / </u>
		<input type="checkbox"/> Devolution Order	<input type="checkbox"/> Assignment	<input type="checkbox"/> Govt, Grant	<input type="checkbox"/> I'm original Owner	<u> / / </u>
		<input type="checkbox"/> Devolution Order	<input type="checkbox"/> Assignment	<input type="checkbox"/> Govt, Grant	<input type="checkbox"/> I'm original Owner	<u> / / </u>
		<input type="checkbox"/> Devolution Order	<input type="checkbox"/> Assignment	<input type="checkbox"/> Govt, Grant	<input type="checkbox"/> I'm original Owner	<u> / / </u>

26. Any comment:

Applicant Signature: Representative Signature: (see Item 17):

24 a. Specify the Landuse or the Purpose Clause and the description to item 24 on the front page:

<input type="radio"/> RESIDENTIAL <input type="checkbox"/> Private Residential <input type="checkbox"/> Staff Quarter / Life Camp	<input type="radio"/> COMMERCIAL <input type="checkbox"/> commercial <input type="checkbox"/> Hotel <input type="checkbox"/> Hostel <input type="checkbox"/> Motel <input type="checkbox"/> Guest House (hospitality) <input type="checkbox"/> Restaurant / Fast Food <input type="checkbox"/> Neighborhood Centra <input type="checkbox"/> Shopping Mall / Plaza <input type="checkbox"/> Small Shops / Comer Shops <input type="checkbox"/> District Market <input type="checkbox"/> Supermarket <input type="checkbox"/> Shopping Complex <input type="checkbox"/> Office <input type="checkbox"/> Banking /Insurance /Services <input type="checkbox"/> Warehouse <input type="checkbox"/> Bakery / Café' <input type="checkbox"/> Plant Nursery <input type="checkbox"/> Workshop <input type="checkbox"/> Petrol Filling Station <input type="checkbox"/> Gas Refilling Station <input type="checkbox"/> Fuel Depot <input type="checkbox"/> Garage / Carwash <input type="checkbox"/> Internet Café <input type="checkbox"/> Cinema / Theatre <input type="checkbox"/> Sports Facility	<input type="radio"/> PUBLIC INSTITUTION <input type="checkbox"/> Nursery School <input type="checkbox"/> Day Care <input type="checkbox"/> Nursery & Primary School <input type="checkbox"/> Primary School <input type="checkbox"/> Secondary School <input type="checkbox"/> University <input type="checkbox"/> Research institute <input type="checkbox"/> Educational Institutaion <input type="checkbox"/> Training / Vocation Cent. College <input type="checkbox"/> Clinic <input type="checkbox"/> Hospital <input type="checkbox"/> Veterinary Clinic <input type="checkbox"/> Dental Clinic <input type="checkbox"/> Laboratory <input type="checkbox"/> Mosque <input type="checkbox"/> Church <input type="checkbox"/> Place Of Worship <input type="checkbox"/> Fire Service <input type="checkbox"/> Court / Jurisdiction <input type="checkbox"/> Library <input type="checkbox"/> Community Centre	<input type="radio"/> INDUSTRIAL <input type="checkbox"/> Quarry <input type="checkbox"/> Borrow Pit <input type="checkbox"/> Mining / Minerals <input type="checkbox"/> General Manufacturing <input type="checkbox"/> Metal or Wood Factory <input type="checkbox"/> Paper, Chemicals, Textil <input type="checkbox"/> Stones, Sediment, Ceramics <input type="checkbox"/> Water Packaging, Batting <input type="checkbox"/> Agro-Allied	<input type="radio"/> OPEN SPACE / GREEN AREA <input type="checkbox"/> Play Ground / Picnic Area <input type="checkbox"/> Recreation and Holiday Resort <input type="checkbox"/> Amusement Park <input type="checkbox"/> Game Reserve / Zoo <input type="checkbox"/> Sports Area <input type="checkbox"/> Golf Course <input type="checkbox"/> Equestrian Centre <input type="checkbox"/> Country Club / Health Farm <input type="checkbox"/> Neighborhood Park <input type="checkbox"/> Recreational Centre <input type="checkbox"/> Entertainment Complex <input type="checkbox"/> Cemetery <input type="checkbox"/> National Memorial Park <input type="checkbox"/> Local Park <input type="checkbox"/> District Park <input type="checkbox"/> Prayer Site
<input type="radio"/> MIXED USE <input type="checkbox"/> Multi-Purpose <input type="checkbox"/> Special Development <input type="checkbox"/> Comprehensive Development			<input type="radio"/> PUBLIC UTILITY UNIT <input type="checkbox"/> Post Office <input type="checkbox"/> Power Station/ Subst./ Transformer <input type="checkbox"/> TV Or Radiostation <input type="checkbox"/> Water Treatment Plant <input type="checkbox"/> Dump Site	
<input type="radio"/> AGRICULTURAL <input type="checkbox"/> Farming <input type="checkbox"/> Horticulture			<input type="radio"/> TRANSPORTATION <input type="checkbox"/> Bus Depot <input type="checkbox"/> Motor Park <input type="checkbox"/> Lorry / Trailer Park	

Application Processing fee	20,000
Preparation of C of O	20,000
Registration of C of O	10,000
GIS Charting fee	1,500
Ground Rent(M by zonal rate)	N
Merger without consent (penalties)	200,000

PAYMENT

The payment is not refundable and shall be through ZAGIS TSA Account with invoice number generated from payzamfara.com

APPROVED IDENTIFICATION

National ID Card; International Passport; Drivers Licence; Voter Registration Card.

Short Application Guidelines

1. Private Individual R-of-O Title Holder, who wants to merge 2 or more registered plots to 1 plot, shall apply with this MPI form for a new Right of Occupancy. (Organisations applying such as a corporate company, institution or NGOs must apply with the MPO form)
2. Proof of the applicants identity is required (see details above).
3. One passport size photograph of the applicant is required.
4. Proof of ownership of the property is required, such as R-of-O, C-of-O or a registered Assignment. **Only Registered Titles can be merged!** (use PEX form for land not registered)
5. The applicants address must be properly described and the telephone numbers must be readable and complete (e-mail if available).
6. Select the intended Land use from the 24a list above and place description in point 24.
7. All Parties, file numbers, means and date of acquisition must be listed in point 25.
8. The Lease, Term of the merged Title will start from the oldest Title of the set of Parties,

Key Steps in the processing of the application for R-of-O after the submission of the Application Form and required Documents!

- (a) Verification of the required documents by ZAGIS
- (b) opens the permanent file and collection of the Acknowledgment Letter by the applicant,
- (c) The Director Town Planning approves and stamps the Site Inspection Reports of the old Root-Files. (eventually a Site Inspection is required to confirm the adjoining Land uses)
- (d) The survey data as approved by the Surveyor General charted into the ZAGIS Digital Cadastral System (in accordance with the Site Inspection Report).
- (e) The Offer of Terms and Condition for the R-of-O, Initial Bill and Acceptance Letter are recommended by the DL and approved by the ES ZAGIS
- (f) The Terms and Conditions are signed and conveyed to the applicant after the Initial Bill is paid.
- (g) The Certificate of Occupancy (C-of-O) IS prepared, checked, approved and signed by the Governor. The Outstanding Ground Rent is calculated and billed.
- (h) Once the Outstanding's bill are settled the C-of-O is conveyed to the applicant.
- (I) Ground rent needs to be paid in full every year (account statements are available from the ZAGIS Service Centre).

(for more Information get the full Application Guidelines from ZAGIS Customer Service or visit zagis.zm.gov.ng)

Declaration:

It is a punishable offence to provide any false information and / or make any false statements or claims when completing this form. Where it is subsequently discovered that a Certificate of Occupancy was issued based on false or inaccurate information, the Governor may at his sole discretion, revoke such Certificate of Occupancy. The Governor reserves the right to reject any application form not properly or fully completed and shall not incur any liability for any such rejection. The information you supply on this form is public knowledge may be published in the media.

Completed forms, evidence of payment and documents can be returned to :ZAGIS Service Centre Gusau.

ZAGIS Helpline: +234 8140000248, +234 8023800027, +234 7010004310, +234 9139999825

Please read and fill out this form very carefully. Any mistake may cause delay in the processing of your application